

Shadow Dorset Council Shadow Executive Committee - Forward Plan - August 2018

For the period 21 AUGUST 2018 to 31 MARCH 2018

Explanatory Note:

This Forward Plan contains future items to be considered by the Shadow Executive Committee. It is published 28 days before the next meeting of the Committee. The plan includes items for the meeting including key decisions. Each item shows if it is 'open' to the public or to be considered in a private part of the meeting.

Definition of Key Decisions

Key decisions are defined in the Shadow Dorset Council's Constitution as decisions of the Shadow Executive Committee which are likely to -

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates (**Thresholds - Dorset County Council £500k and District and Borough Councils £100k**); or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority."

In determining the meaning of "significant" for these purposes the Shadow Council will have regard to any guidance issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000 Act. Officers will consult with lead members to determine significance and sensitivity.

Private/Exempt Items for Decision

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<p>Programme Highlight Report</p> <p>Key Decision - No</p> <p>Public Access - Open</p>	<p>Shadow Executive Committee</p>	<p>21 Aug 2018</p>	<p><u>Consultees:</u> Members Services</p> <p><u>Means of Consultation:</u> Task and Finish Groups Workshops Ongoing programme activity</p>	<p>None</p>	<p>Lead member - Leader of Shadow Dorset Council</p> <p>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</p>
<p>Forward Plan/Work Programme</p> <p>Key Decision - No</p> <p>Public Access - Open</p>	<p>Shadow Executive Committee</p>	<p>21 Aug 2018</p>	<p><u>Consultees:</u> Shadow Executive Committee Dorset councils Programme Board</p> <p><u>Means of Consultation:</u> Meetings</p>	<p>None</p>	<p>Lead member - Leader of Shadow Dorset Council</p> <p>Lead officer - Lee Gallagher, Democratic Services Manager l.d.gallagher@dorsetcc.gov.uk</p>
<p>Consolidated Medium Term Financial Plan / Financial Update</p> <p>Key Decision - Yes</p> <p>Public Access - Open</p>	<p>Shadow Executive Committee</p>	<p>21 Aug 2018</p>	<p><u>Consultees:</u> Meetings</p> <p><u>Means of Consultation:</u> Dorset Finance Officers Group Budget Task and Finish Group</p>	<p>None</p>	<p>Lead member - Councillor Jeff Cant</p> <p>Lead officer - Jason Vaughan, Interim Section 151 Officer</p>
<p>Boundary Review Submission on draft recommendations of LGBCE</p> <p>Key Decision - Yes</p> <p>Public Access - Open</p>	<p>Shadow Executive Committee</p>	<p>21 Aug 2018</p>	<p><u>Consultees:</u> Meetings with councillors at County, District, Borough, Town and Parish level. Electronic consultation through the LGBCE website Meetings of the Boundary Review Task and Finish Group</p> <p><u>Means of Consultation:</u> LGBCE public consultation from 3 July until 27 August</p>	<p>LGBCE consultation documents</p>	<p>Lead member - Councillor Spencer Flower</p> <p>Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk</p>

Appointment of Auditors Key Decision - No Public Access - Open	Shadow Executive Committee	21 Aug 2018	<u>Consultees:</u> Meetings <u>Means of Consultation:</u> Dorset Finance Officers Group Budget Task and Finish Group	None	Lead member - Councillor Jeff Cant Lead officer - Jason Vaughan, Interim Section 151 Officer
Home to School Transport and Post 16 Transport Assistance policy 2019/20 Key Decision - Yes Public Access - Open (Decision referred from Dorset County Council)	Shadow Executive Committee	21 Aug 2018	<u>Consultees:</u> All Schools, neighbouring local authorities, all town and parish councils, all County Council members, parents and carers <u>Means of Consultation:</u> Email to stakeholders; all district/town/parishes; members; all schools Information on County Council Admissions webpages	Home to School Transport Assistance Eligibility Policy for Children and Young People Attending School 2019/20 Dorset Post 16 Transport Support Policy 2019/20	Lead member - Lead officer - Debbie Ward, Chief Executive - Dorset County Council d.ward@dorsetcc.gov.uk
Sub-National Transport Body for the South West Peninsula Key Decision - No Public Access - Open (Decision referred by Dorset County Council)	Shadow Executive Committee	21 Aug 2018	<u>Consultees:</u> None <u>Means of Consultation:</u> None	None	Lead member - Lead officer - Debbie Ward, Chief Executive - Dorset County Council d.ward@dorsetcc.gov.uk
Making of Consequential Order relating to Staffing Key Decision - Yes Public Access - Open	Shadow Executive Committee	21 Aug 2018	<u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Leader of Shadow Dorset Council Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk

<p>People Plan and TUPE arrangements</p> <p>Key Decision - Yes</p> <p>Public Access - Open</p>	Shadow Executive Committee	21 Aug 2018	<p><u>Consultees:</u> Trade Unions HR Task and Finish Group</p> <p><u>Means of Consultation:</u> Meetings</p>	None	<p>Lead member - Councillor Peter Wharf</p> <p>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</p>
<p>Service Mapping and review - Implementation plan identified service changes</p> <p>Key Decision - Yes</p> <p>Public Access - Open</p>	Shadow Executive Committee	21 Aug 2018	<p><u>Consultees:</u> None</p> <p><u>Means of Consultation:</u> None</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p>Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk</p>
<p>Future Operation of Leisure Facilities in Dorset</p> <p>Key Decision - Yes</p> <p>Public Access - Open</p>	Shadow Executive Committee	21 Aug 2018	<p><u>Consultees:</u> None</p> <p><u>Means of Consultation:</u> None</p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p>Lead officer - Steve Mackenzie, Chief Executive - Purbeck District Council stevemackenzie@purbeck-dc.gov.uk</p>
<p>Operating Model (design principles) Update</p> <p>Key Decision - No</p> <p>Public Access - Open</p>	Shadow Executive Committee	21 Aug 2018	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p>Lead officer - Matt Prosser, Interim Head of Paid Service mprosser@dorset.gov.uk</p>
<p>Appointment Arrangements for Staffing Structure - Second Tier</p> <p>Key Decision - Yes</p> <p>Public Access - Fully exempt</p>	Shadow Executive Committee	21 Aug 2018	<p><u>Consultees:</u></p> <p><u>Means of Consultation:</u></p>	None	<p>Lead member - Leader of Shadow Dorset Council</p> <p>Lead officer - Matt Prosser, Interim Head of Paid Service mprosser@dorset.gov.uk</p>

Shaping Dorset Council Communications and Engagement Plan Key Decision - Yes Public Access - Open	Shadow Executive Committee	21 Aug 2018	<u>Consultees:</u> <u>Means of Consultation:</u>	None	Lead member - Councillor Graham Carr-Jones Lead officer - Matt Prosser, Interim Head of Paid Service mprosser@dorset.gov.uk
Dorset Council Branding Key Decision - Yes Public Access - Open	Shadow Executive Committee	17 Sep 2018	<u>Consultees:</u> Wider Member Engagement Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Graham Carr-Jones Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk
Draft Budget 2019/20, financial System and Baseline for Council Tax and Business Rates Key Decision - Yes Public Access - Open	Shadow Executive Committee	17 Sep 2018	<u>Consultees:</u> Budget Task and Finish Group Dorset Finance Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Jeff Cant Lead officer - Jason Vaughan, Interim Section 151 Officer
Revenues and Benefits Partnership Working Key Decision - Yes Public Access - Open	Shadow Executive Committee	17 Sep 2018	<u>Consultees:</u> None <u>Means of Consultation:</u> None	None	Lead member - Councillor Jeff Cant Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk
Electoral Arrangements and Councillor Induction 2019 Key Decision - Yes Public Access - Open	Shadow Executive Committee	12 Nov 2018	<u>Consultees:</u> Dorset Electoral Administrators Group <u>Means of Consultation:</u> Meetings	Election Project Plan	Lead member - Leader of Shadow Dorset Council Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk

Policy Framework Key Decision - Yes Public Access - Open	Shadow Executive Committee Shadow Dorset Council	12 Nov 2018 20 Feb 2019	<u>Consultees:</u> Governance Task and Finish Group Dorset Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Anthony Alford Lead officer - <i>Matt Prosser</i> , <i>Interim Head of Paid</i> <i>Service</i> <i>mprosser@dorset.gov.uk</i>
Consolidated Medium Term Financial Plan from 2019/2020 Key Decision - Yes Public Access - Open	Shadow Executive Committee Shadow Dorset Council	10 Dec 2018 20 Feb 2019	<u>Consultees:</u> Public Councillors Budget Task and Finish Group Dorset Finance Officers Group <u>Means of Consultation:</u> Meetings Public consultation	None	Lead member - Councillor Jeff Cant Lead officer - <i>Jason</i> <i>Vaughan</i> , <i>Interim Section</i> <i>151 Officer</i>
Making of Consequential Order relating to Civic Functions Key Decision - Yes Public Access - Open	Shadow Executive Committee	10 Dec 2018	<u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Anthony Alford Lead officer - <i>Jonathan</i> <i>Mair</i> , <i>Interim Monitoring</i> <i>Officer</i> <i>j.e.mair@dorsetcc.gov.uk</i>
Constitution - Dorset Council Key Decision - Yes Public Access - Open	Shadow Executive Committee Shadow Dorset Council	14 Jan 2019 20 Feb 2019	<u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Anthony Alford Lead officer - <i>Jonathan</i> <i>Mair</i> , <i>Interim Monitoring</i> <i>Officer</i> <i>j.e.mair@dorsetcc.gov.uk</i>
Members Allowances Scheme 2019/2020 Key Decision - Yes Public Access - Open	Shadow Executive Committee	14 Jan 2019	<u>Consultees:</u> Independent Remuneration Panel Governance Task and Finish Group Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Anthony Alford Lead officer - <i>Jonathan</i> <i>Mair</i> , <i>Interim Monitoring</i> <i>Officer</i> <i>j.e.mair@dorsetcc.gov.uk</i>

Transition Period Plan (operating arrangements and interim transition) Key Decision - Yes Public Access - Open	Shadow Executive Committee	14 Jan 2019	<u>Consultees:</u> Governance Task and Finish Group <u>Means of Consultation:</u> Meetings	None	Lead member - Leader of Shadow Dorset Council Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk
Legal and Democratic Operating Model Key Decision - Yes Public Access - Open	Shadow Executive Committee	14 Jan 2019	<u>Consultees:</u> Governance Task and Finish Group Monitoring Officers Group <u>Means of Consultation:</u> Meetings	None	Lead member - Councillor Anthony Alford Lead officer - Jonathan Mair, Interim Monitoring Officer j.e.mair@dorsetcc.gov.uk
Corporate Plan Key Decision - Yes Public Access - Open	Shadow Executive Committee Shadow Dorset Council	11 Feb 2019 20 Feb 2019	<u>Consultees:</u> None <u>Means of Consultation:</u> None	None	Lead member - Leader of Shadow Dorset Council Lead officer - Matt Prosser, Interim Head of Paid Service mprosser@dorset.gov.uk
Weymouth Town Council Key Decision - Yes Public Access - Open	Shadow Executive Committee	11 Mar 2019	<u>Consultees:</u> None <u>Means of Consultation:</u> None	None	Lead member - Leader of Shadow Dorset Council Lead officer - Keith Cheesman, LGR Programme Director keith.cheesman@dorsetcc.gov.uk

